

<b>Committee(s)</b> City of London Police Authority Board	<b>Dated:</b> 8 May 2024
<b>Subject:</b> City of London Police Authority Board's Committees and Appointments	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	Statutory Requirement
<b>Does this proposal require extra revenue and/or capital spending?</b>	N
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author(s):</b> Kezia Barrass, Governance Officer.	

### Summary

This report seeks the approval of the Police Authority Board for a number of recommendations in relation to its meetings, committees and their composition.

First, the Board are invited to agree whether the frequency of meetings of the Board and its Committees (**Appendix 1**) is appropriate.

Second, the Board is asked to consider the appointment of its Committees. This process includes agreeing the terms of reference, membership and the appointment of Chairs and Deputy Chairs, and (**Appendix 2**). Proposals also include the confirmation of role descriptions (**Appendix 3**).

The Board is also asked to consider its nomination rights to a number of other Committees and bodies.

### Recommendation(s)

The Board is asked to:

- Agree on the frequency of meetings of the Board and its Committees as per **Appendix 1**.
- Appoint the Board's Committees and their respective Chairs and Deputy Chairs as per paragraphs 7a-e and **Appendix 2**.
- Approve the Chair, Deputy Chair, Member, External Member and Committee Member role descriptions (subject to any revision of the frequency of Board meetings) at **Appendix 3**.
- Consider nominations to other bodies.

## Main Report

### Current Position

1. As the meeting on the 8<sup>th</sup> of May is the first meeting of the new civic year, the Board is invited to agree the frequency of its meetings, appoint its Committees, and make the appointments to other bodies for the year ensuing.
2. Following review of the Special Interest Area Scheme in 2022 the Board agreed to revise this scheme with only one role remaining in place: that of Safeguarding and Public Protection (Vulnerability and ICV Scheme).

### Proposals

3. **Frequency of Meetings.** Currently the Board meets monthly, with the exception of the recess periods and November. Members are invited to consider reducing the frequency of these meetings to at least 6 Board meetings annually, with an option to schedule additional meetings if required. **Appendix 1.**
4. Members are invited to review the various **terms of reference of the Board's Committees** as set out at **Appendix 2**. There is only one change proposed from the existing terms of reference, and this relates to the transfer of responsibility for oversight and management of the new Fraud and Cyber Crime Reporting and Analysis Service following the 'go live' date (at which point the Fraud and Cyber Crime Reporting and Analysis Procurement Committee will be dissolved.)

#### **Appointment of Committees and Co-Opted Members.**

5. Following the recommendations of Lord Lisvane as part of his review of City of London Corporation governance, Members requested that the Town Clerk develop role descriptions and person specifications for Members of the Board and its Committees. These were approved in April 2021 and are provided at **Appendix 3 for Members' views**. Should Members revisit the number of Board meetings per year, the Town Clerk should be authorised to reflect this in the various documentation.
6. Committee Membership from 2023/24 is provided for the Board's information in **Appendix 4**.
7. Members are reminded that under Standing Order 27(2): "The Chair and Deputy Chair of a Sub-Committee shall be the Chair and Deputy Chair of the appointing Committee, or their nominee(s), subject to the support of the wider Committee Membership. Policy & Resources Committee can approve exceptions to this practice."
8. With that in mind, the recommendations regarding Committees, Working Parties, Special Interest Area (SIA) and other bodies are as follows:

#### **a. Economic & Cyber Crime Committee (ECCC)**

- i. Approve its terms of reference and composition as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) to serve on the Committee. Members should note that there are currently 7 Board Members on the Economic and Cyber

Crime Committee, and one External Member, which means the total number of Committee Members has remained the same (14).

- iii. Note the inclusion of the appointment of the Chair of Policy & Resources Committee to the ECCC.
- iv. Note the responsibility for the Policy & Resources Committee to appoint a further one of its Members to the ECCC.
- v. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- vi. Appoint a Chair and Deputy Chair for 2024/25.

**b. Strategic Planning & Performance Committee (SPPC)**

- i. Approve the terms of reference for the SPPC as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- iv. Appoint a Chair and Deputy Chair for 2024/25.

**c. Resource, Risk & Estates Committee (RREC)**

- i. Approve the terms of reference for the RREC as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note the responsibility for the Audit & Risk Management Committee to Co-Opt one to the RREC.
- iv. Note that the Chairman of the Finance Committee, or their nominee, will have a place on the RREC.
- v. Note that following the meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- vi. Appoint a Chair and Deputy Chair for 2024/25.

**d. Professional Standards & Integrity Committee**

- i. Approve its terms of reference as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be

sought, with appointments to be made at the next meeting of the Board.

- iv. Appoint a Chair and Deputy Chair for 2024/25.

e. **City of London Police Pensions Board**

- i. To appoint the Chair and Deputy Chair.
- ii. Endorse the terms of reference at **Appendix 2**.

9. **Appointments to other Bodies.** Members are asked to consider the following appointments for 2024/25.

- i. **Streets and Walkways Sub (Planning and Transportation) Committee** – One Member. Previously Graham Packham.
  - ii. **Homelessness and Rough Sleeping Sub (Community and Children’s Services) Committee** – Up to two Members. Previously Helen Fentimen and Munsur Ali.
  - iii. **Association of Police and Crime Commissioners** – One Member. Currently Deputy James Thomson.
  - iv. **Projects and Procurement subcommittee** – One Member, this is a new appointment following agreed changes to the composition of the subcommittee at the April meeting of the Finance Committee.
- a. Note the appointment of the Chair and Deputy Chair of the Board, or their nominees to the **Capital Buildings Board**. Previously Deputy James Thomson and Alderman Tim Hailes
  - b. Note the appointment of the Chair and Deputy Chair of the Board (or their representatives) to the **Crime and Disorder Scrutiny Committee**. Previously Deputy James Thomson and Tijs Broeke.
  - c. Note the appointment of the Chair, or their nominee, to the Digital Services Committee. Previously Alderman Emma Edhem.
  - d. Note the appointment of the Chair as an ex-officio Member of Policy & Resources Committee.
  - e. Note the appointment of the Chair and Deputy Chair to the Fraud and Cyber Crime Reporting and Analysis Procurement Committee.

10. **Appointment** of one Member to serve as the Member Lead for Safeguarding and Public Protection (Vulnerability and ICV Scheme). Currently Deborah Oliver.

## Appendices

- **Appendix 1** – 2024 Schedule of City of London Police Authority Board meetings (and its Committees)
- **Appendix 2** – Draft Terms of Reference for the City of London Police Authority Board Committees
- **Appendix 3** – Role Descriptions

- **Appendix 4 – 2023/24 Committee Membership**

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